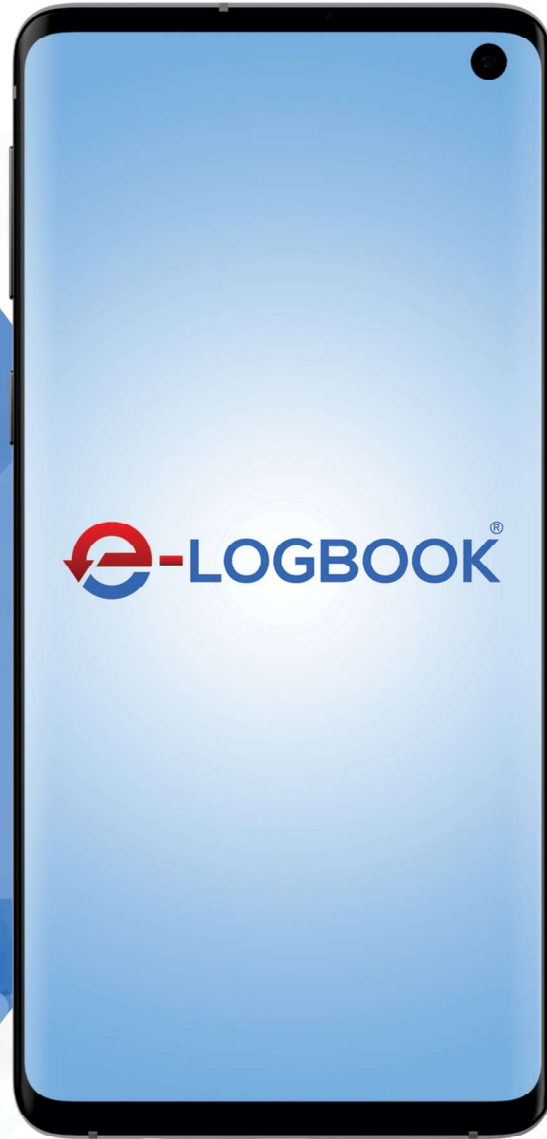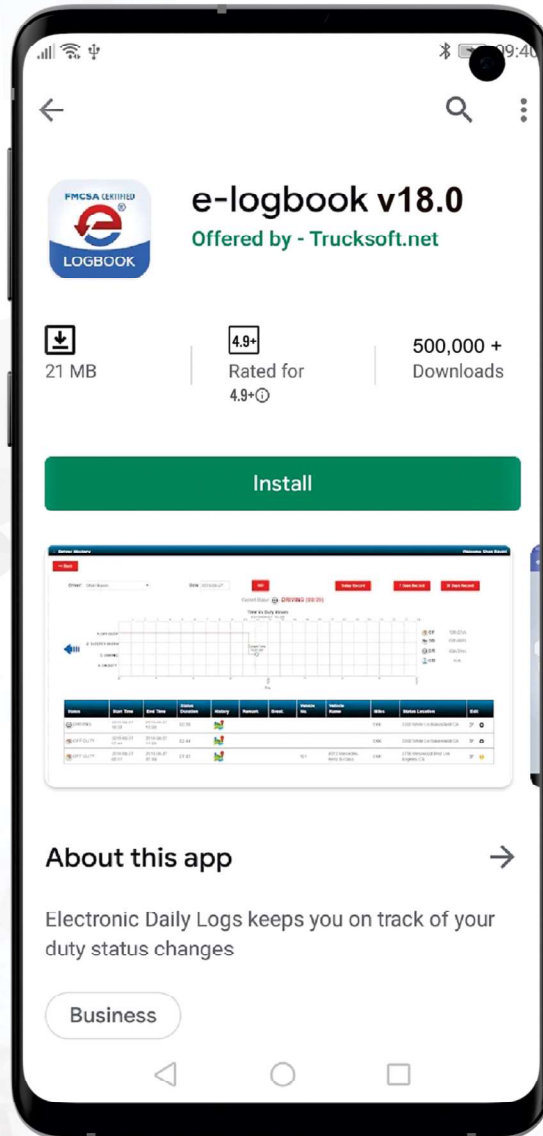# DRIVER USER MANUAL

e-LOGBOOK®

2020 W. Whitendale Ave,
Visalia, CA 93277
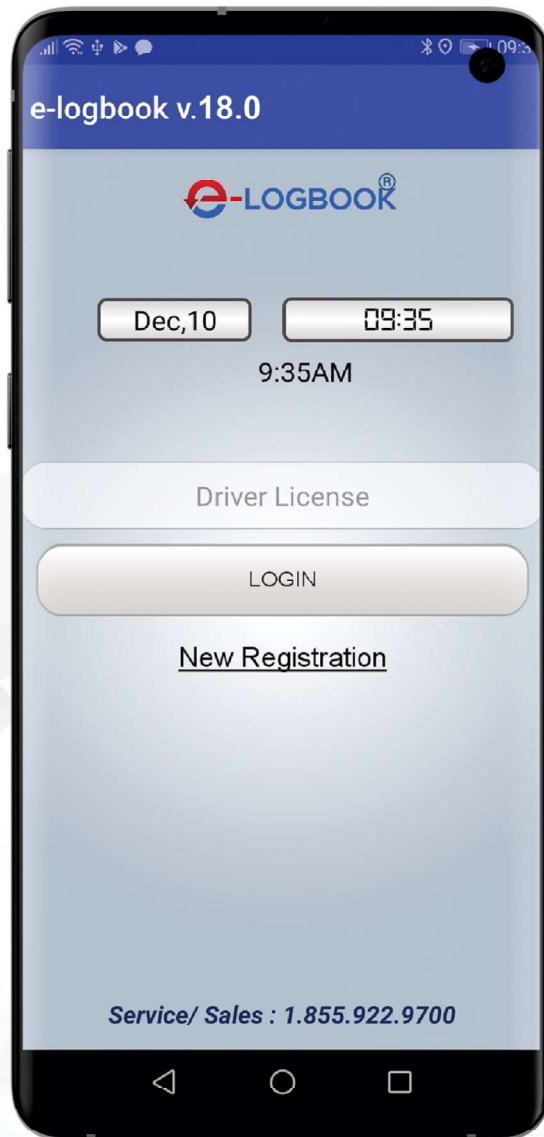**Telephone: +1 559-733-9700**

1. DOWNLOAD APP

FOR ANDROID MOBILES, E-LOGBOOK APP DOWNLOADED FROM PLAY STORE
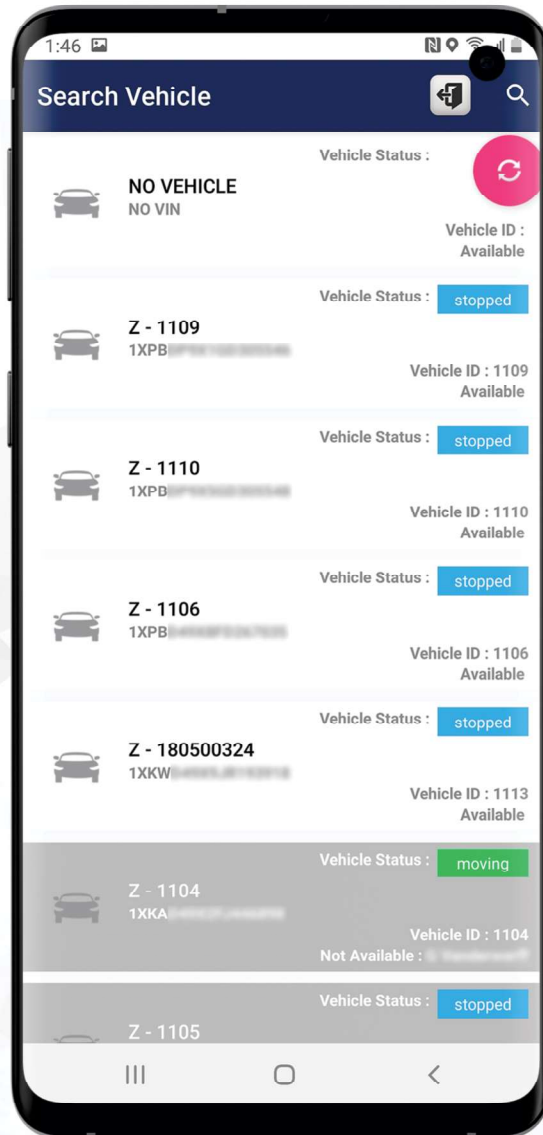https://play.google.com/store/apps/details?id=com.trucksoft.isoft.isoft_elog

2. LOGIN

To Login, Enter your DRIVER LICENSE NUMBER

IF YOU ARE ASSIGNED & DEDICATED A VEHICLE, YOU WILL SKIP THE NEXT STEP AND GO TO THE MAIN SCREEN (DASH BOARD) DIRECTLY.
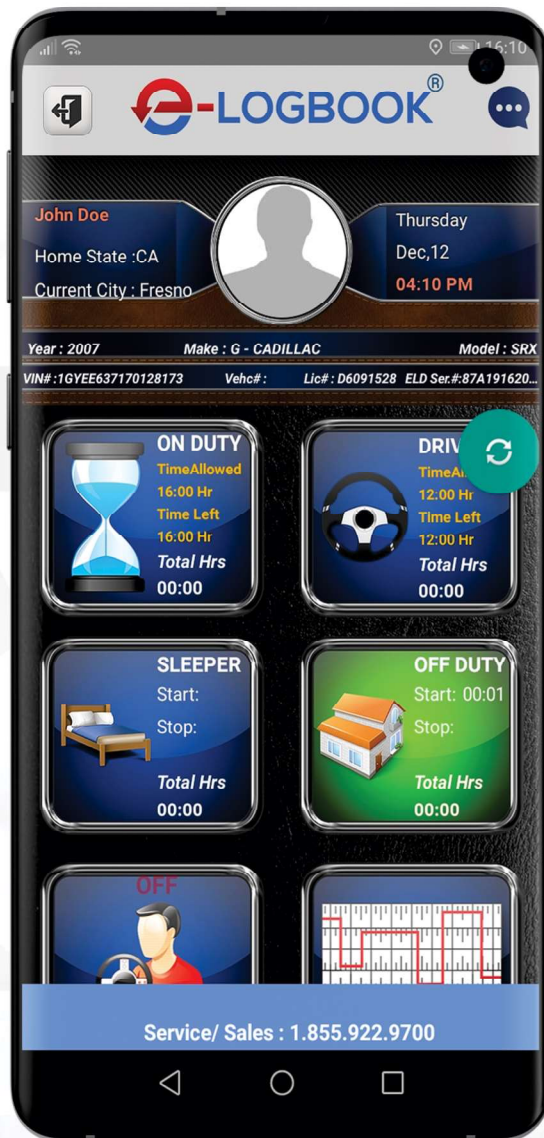
3. IF YOU HAVE BEEN DEDICATED A VEHICLE, YOU WILL NOT SEE THIS PAGE

NOTE: IF A VEHICLE IS ASSIGNED TO ANOTHER DRIVER YOU WILL <u>NOT BE</u> ABLE TO SELECT AND IT WILL BE HIGHLIGHTED IN GREY.

4. DASHBOARD

• ON DUTY BUTTON

Use this button to change your status to 'ON DUTY'. This button also helps you understand the remaining hours left on your total "ONDUTY TIME"

NOTE: If you wish to find the total remaining hours for the day, Please visit the "Summary" Button

• DRIVING BUTTON

This button is automatically Turned on and off by the ELD device. So you will not be able to operate this button.

SLEEP

This button shows the driver how much time was spent on the SLEEP mode and time remaining. This needs to be managed by the driver.
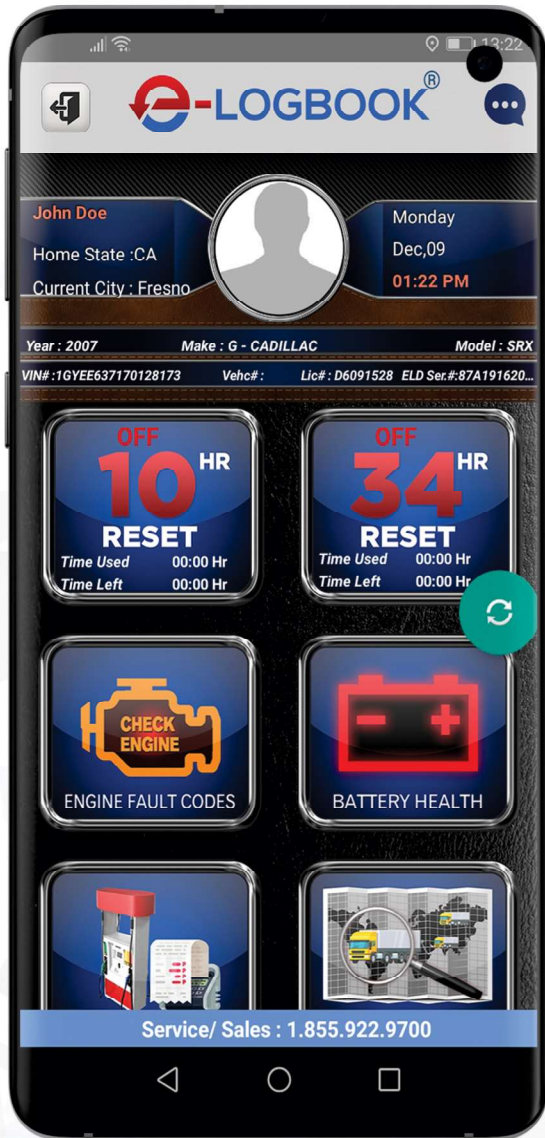
OFF DUTY

This button shows the driver how much time spent on the OFF DUTY mode and time remaining. This needs to be managed by the driver. You may also log out of the app completely to go off duty.

5. DASHBOARD

IN ADDITON TO THE MAIN HOS RELATED BUTTONS,
DASHBOARD ALSO CONTAIN FOLLOWING FEATURES FOR YOUR CONVINEINCE.

PERSONAL CONVEYANCE

This button IS THE OPTION for drivers to drive when you need to drive on personal conveyance is required.
This needs to be managed by the driver.
Educate yourself to when you can exercise this this option.

https://www.fmcsa.dot.gov/regulations/hours-service/personal-conveyance

BATTERY HEALTH

Check battery level

FUEL LEVEL

Check fuel level

FIND MY VEHICLE

This will helkp you to find your truck If you have pakerd in a parking lot and wanting to find exacly the location.
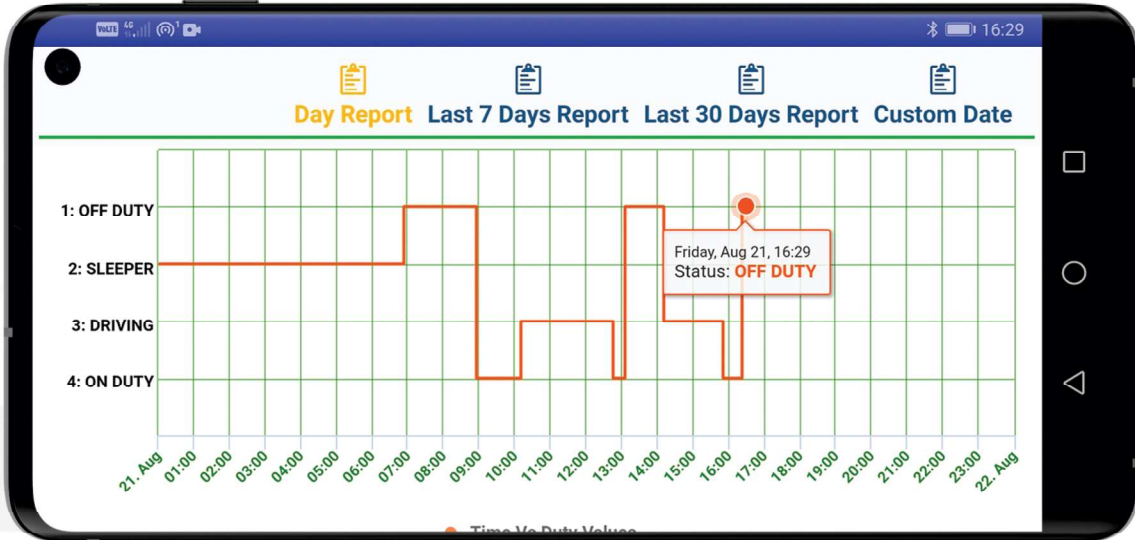
ENGINE FAULTCODE

If you have a check engine light on the dashboard, this option works like a scanner to define engine fault codes and recommendations.
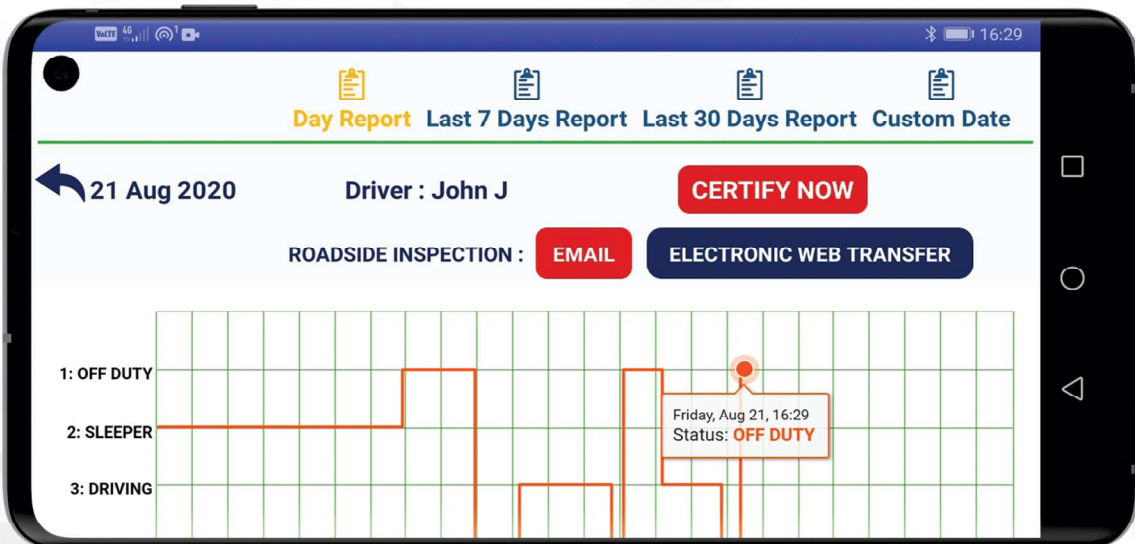
6. GRAPH & REPORTS

A) YOU CAN VIEW THIS BY PRESSING THE "LOGBOOK" BUTTON IN HOME PAGE

- Once you open, by default, You will see today's Log.
  To view the previous day log, use the ARROW BUTON on the left

- You may also view past 7 days, 30 days or Custom date range by pressing the buttons on the top

B) You have two option to transfer your log when ROADSIDE INSPECTION

- **EMAIL**

- **ELECTRONIC WEB TRANSFER**

E-MAIL

A) To send your log via email, enter the enforcing officer's email address here, Sign, and press the Send button.

ELECTRONIC WEB TRANSFER

B) This option will allow you to transfer your log directly by simply entered the Enforcement Officer's code and press submit. If you ned to send more than the current day, select the date range.

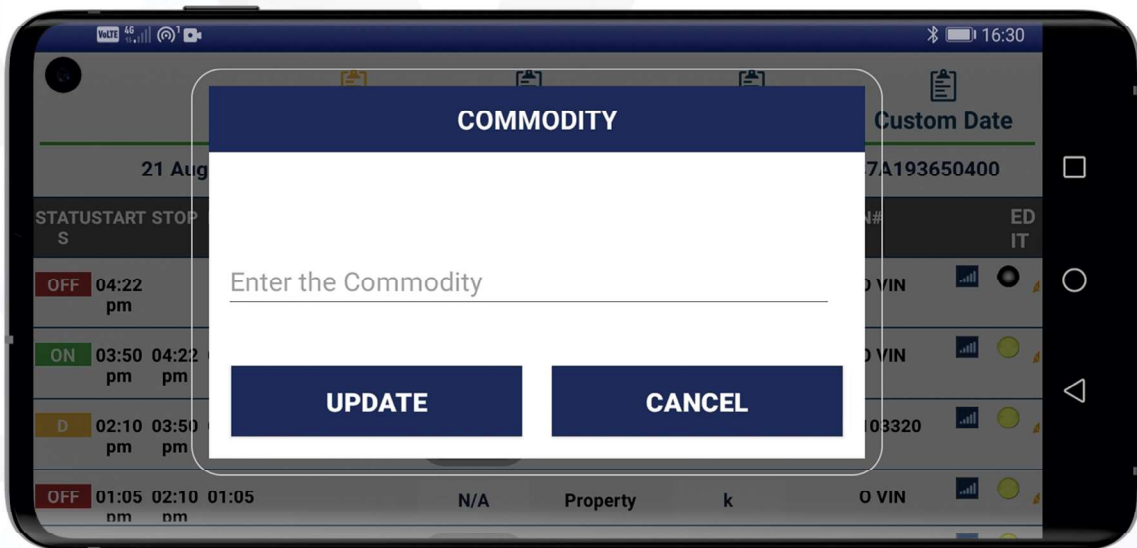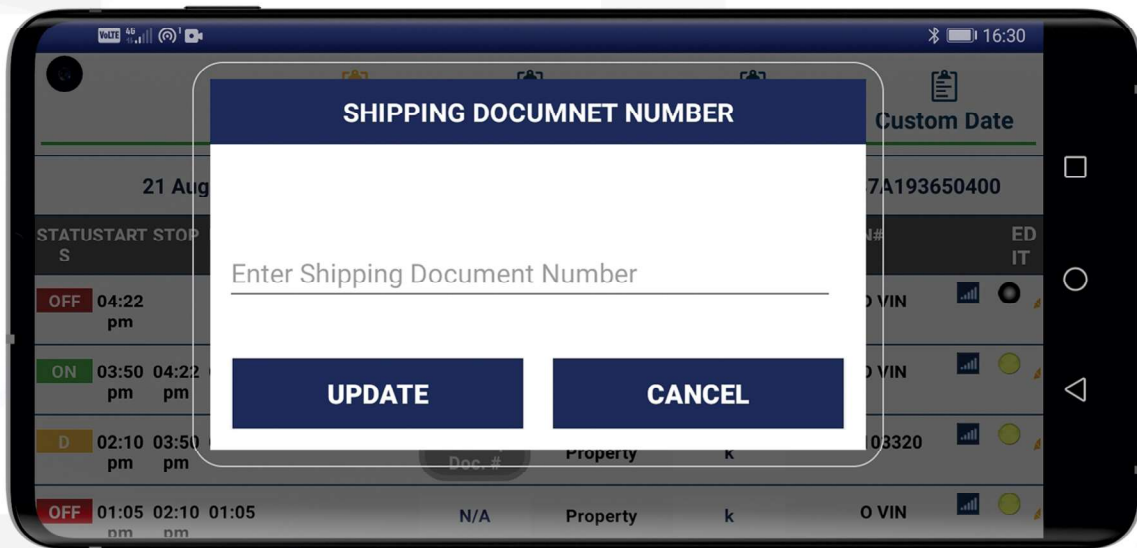• You are required to enter the shipping document details. You may enter here as well using the LOGBOOK page

SHIPPING DOCUMNET NUMBER

Enter Shipping Document Number

UPDATE   CANCEL

COMMODITY

Enter the Commodity

UPDATE   CANCEL

IMPORTANT DAILY CHECK LIST

As a driver the following process is recommended to you. Following this also keeps you in compliance.

Step 1. Log on to your E-Logbok App.
Step 2. Put your self into 'ON DUTY"
Step 3. Do your DVIR (Daily Vehicle Inspection Report)
Step 4. Enter your Load Information by pressing the 'LOAD DETAILS' button

Now you may drive and the 'DRIVE' button should automatically activated. If you are using the cellular connection, it may take up-to 5 minutes for your status to change. If you are connected via blue-tooth, it should be changing status as son as you drive more than 5 Miles / Hour.